

Dear Discovery Point Families,

Discovery Point child care centers have an ongoing commitment to provide our children with a rewarding educational experience in a safe and nurturing environment. The primary mechanism for ensuring the security of the center is strict adherence to established procedures for your child's arrival and departure, including checking your child in and out of the center at the front desk each day.

Because we want to provide the safest environment for your child and because state regulations require us to know who is in the building at all times, we ask that you please adhere to this policy and always check your child in and out using the kiosk or roll-call sheets that are provided at the front desk.

Please sign below to acknowledge that you received this letter and are aware of our check-in and out policy and return it to the front reception desk.

Thank you in advance for your cooperation with these matters so that we can maintain our focus on providing exceptional care to the children at our school.

If you have any questions, please don't hesitate to let us know.

Sincerely,

Center Director

Parent Signature _____

Child's Name _____

Date _____

